



FOI REF: 21/258

01st June 2021

Tel: 0300 131 4500
Website: www.esht.nhs.uk

FREEDOM OF INFORMATION ACT

I am responding to your request for information under the Freedom of Information Act. The answers to your specific questions are as follows:

Freedom of information request detailing the organisation's car leasing, grey fleet and salary sacrifice contracts.

Car Leasing

- 1) **Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:**
 - **Supplier name**
[Arnold Clark, Lex Autolease, VWFS.](#)
 - **Contract start date (dd/mm/yy)**
[16th May 2019.](#)
 - **Contract end date (dd/mm/yy)**
[15th May 2023.](#)
 - **Name of framework the supplier was procured through**
[CCS RM6096.](#)
 - **Number of employees with a lease car in March 2021?**
[65.](#)

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2) Please provide the contact details of the individual within the organisation responsible for the car leasing contract:

- Name

Angela Alletson

- Job title

Head of Procurement

Grey Fleet (employees that drive their own cars for business)

3) Do any employees at your organisation claim Grey Fleet mileage reimbursement?

Yes.

If so how many employees claimed during 19/20 (April 2019 – March 2021)?

- 2019/20 2702 employees claimed
- 2020/21 1848 employees claimed

4) If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries)

- 2019/20 Cost £1,231,182.37
- 2020/21 Cost £820,760.12

5) Does your organisation have a Grey Fleet Policy?

Yes but also part of Terms and Conditions of Service and only certain staff qualify for Lease Car.

6) In the table below, please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?

Duty of Care Check	Date of last check
DVLA Driving Licence Checks	Annually as required
MOT	Annually as required
Business Use Insurance Checks	Annually as required
Road Fund Licence Checks	Annually as required

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Salary Sacrifice Benefits

- 7) For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit.

Salary Sacrifice Benefit	Supplier	Contract Start Date (dd/mm/yy)	Contract End Date (dd/mm/yy)	Framework	No. of staff using benefit in the last 12 months
Home Technology	onecallpc	Ad-hoc	Not applicable.	Not applicable.	318
Holiday Packages at home and abroad	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.

- 8) Does your organisation have an external Employee Assistance Programme (EAP)?

Yes.

- If yes, who is the provider?

Care First.

If I can be of any further assistance, please do not hesitate to contact me.

Should you be dissatisfied with the Trust's response to your request, please write to the Freedom of Information Department (esh-tr.foi@nhs.net), quoting the above reference.

Yours sincerely

Linda Thornhill (Mrs)
Corporate Governance Manager
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