

FOI REF: 21/447

13th September 2021

FREEDOM OF INFORMATION ACT

I am responding to your request for information under the Freedom of Information Act. The answers to your specific questions are as follows:

- 1. The contact details of the individual with responsible within the organisation for the menu choice and the subsequent delivery of food to patients – possibly the catering manager?**

The responsibility within the organisation for menu choice is shared across a team of dietitians, Speech and Language specialists, and catering leads across all our sites. The delivery of the food to the patients is managed by the onsite catering managers. A single point of contact that co-ordinates the above functions would be:

Russell Sherry
Facilities Manager
Email: Russell.sherry@nhs.net
Tel: 0300 131 4500

- 2. What software does the organisation use enabling patients to choose their food and the subsequent delivery of the food to the patient? If no software is used please outline the methodology in place for ensuring the patient receives the correct food at the agreed time?**

We do not currently use software. The food is ordered daily using a paper control system which ensures the correct items are ordered and delivered at the correct time.

- 3. What software does the trust use to maintain stocks of food ensuring that the patient receives the correct food at the agreed time?**

Not Applicable (manual recording system in place).

If I can be of any further assistance, please do not hesitate to contact me.

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Should you be dissatisfied with the Trust's response to your request, please write to the Freedom of Information Department (esh-tr.foi@nhs.net), quoting the above reference.

Yours sincerely

Linda Thornhill (Mrs)
Corporate Governance Manager
esh-tr.foi@nhs.net