

FOI REF: 22/217

20<sup>th</sup> April 2022

## FREEDOM OF INFORMATION ACT

I am responding to your request for information under the Freedom of Information Act. The answers to your specific questions are as follows:

**1. Is the coding department using:**

- a. a fully digital record to code from, or
- b. a hybrid digital record whether part of the record is scanned from paper,

[We use hybrid digital record.](#)

- c. is it still using paper records for all or part of its coding?

[We also code some activity from paper records.](#)

**2. What is the current size of the clinical coding establishment.**

[20.11 Coders + 1 Head of coding + 1 Operational Manager + 1 Trainer.](#)

**3. How many of the team are contract clinical coders?**

[None.](#)

**4. Do your team work remotely?**

[Almost all of them based on site but occasionally work from home. One WTE works remotely.](#)

**5. How many of your team are ACC qualified?**

[12.07 WTE Coders, Head of coding is also an ACC & Auditor, Operational manager is an ACC & Trainer is an ACC and Trainer.](#)

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**6. How many of your team are trainees?**

6.

**7. Are there any specialities where your coders must come to an office to code?**

All specialities have a mixed number of physical notes and some scanned notes.  
So, Coders work on site.

**8. Do you use a company to undertake all or part of your clinical coding?**

Not applicable to our Trust.

**9. If Yes to question 8,**

- a. what percentage of your FCEs is coded by them?
- b. what is the annual value of the contract,
- c. what was the start date of the contract,
- d. what is the term of the contract,
- e. what is the name of the company delivering the contract?
- f. How was this contract procured?

If I can be of any further assistance, please do not hesitate to contact me.

Should you be dissatisfied with the Trust's response to your request, please write to the Freedom of Information Department ([esh-tr.foi@nhs.net](mailto:esh-tr.foi@nhs.net)), quoting the above reference.

Yours sincerely

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