

FOI REF: 25/424

27<sup>th</sup> June 2025

Eastbourne District General Hospital

Kings Drive  
Eastbourne  
East Sussex  
BN21 2UD

Tel: 0300 131 4500

Website: [www.esht.nhs.uk](http://www.esht.nhs.uk)

## FREEDOM OF INFORMATION ACT

I am responding to your request for information under the Freedom of Information Act. The answers to your specific questions are as follows:

**After reviewing your website and other publicly available information, I have not been able to identify the appropriate contact details for third parties (such as suppliers or service providers) to send formal legal correspondence to your organisation.**

**Please could you confirm the following:**

- 1. Whether your organisation has one or more specific teams, departments, or named individuals responsible for receiving formal legal correspondence from third parties.**

[Please see response to question 2 below.](#)

- 2. The relevant postal address(es), email address(es), and telephone number(s) that such correspondence should be directed to. If responsibility differs by type of issue (e.g. contractual, procurement-related, legal) or by region, please provide the details for each as applicable.**

[Legal correspondence from third parties could be addressed to a number of locations within the Trust, details as follows:](#)

[Healthcare Litigation Clinical Claims and Inquests Team, only deal with Clinical Negligence Claim, Employers and Public Liability Claims and Inquests, can be contacted either via email: \[esht.healthcarelitigation@nhs.net\]\(mailto:esht.healthcarelitigation@nhs.net\) or post, marked for the attention of 'Legal' and addressed to Conquest Hospital.](#)

[HR Tribunal matters should also be sent to Conquest Hospital and marked for the attention of 'HR'.](#)

[Conquest Hospital  
St Anne's House  
729 The Ridge  
St Leonards on Sea  
East Sussex TN31 7PT](#)

Cont.../

For any matters related to Procurement / Contracts, please see contact details below:

Eastbourne District and General Hospital  
Procurement Department  
Duncan House  
Kings Drive  
Eastbourne BN21 2UD

Email: [esht.procurement@nhs.net](mailto:esht.procurement@nhs.net)

**3. If this information is already published, please confirm where it can be found.**

Not applicable.

If I can be of any further assistance, please do not hesitate to contact me.

Should you be dissatisfied with the Trust's response to your request, you have the right to request an internal review. Please write to the Freedom of Information Department ([esh-tr.foi@nhs.net](mailto:esh-tr.foi@nhs.net)), quoting the above reference, within 40 working days. The Trust is not obliged to accept an internal review after this date.

Should you still be dissatisfied with your FOI request, you have the right of complaint to the Information Commissioner at the following address:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 0303 123 1113

Yours sincerely

Freedom of Information Department  
[esh-tr.foi@nhs.net](mailto:esh-tr.foi@nhs.net)